

**RESIDENTIAL BUILDING PERMIT APPLICATION  
TOWN OF JACKSON**

PO Box 268  
Jackson, New Hampshire 03846  
Phone: 603-383-4223 Fax: 603-383-6980  
24 July 2009

RECEIVED  
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TOWN OF JACKSON

**Checklist for Items Needed to Obtain a Residential Building Permit:**

**Required:** a thoroughly completed building permit application form and the payment of the appropriate fees. The following items must be included with the application.

- Map and Lot #
- Complete contact information for both the Property owner and the Contractor including email addresses and telephone numbers.
- A site sketch or drawing accurately showing the size of the lot, the property lines and the setbacks to the structure which demonstrates compliance with zoning setback requirements.
- Plans and / or narrative adequate to determine compliance with Section 4.1.6, Site Disturbance, of the Town of Jackson Zoning Ordinance.
- Dimensioned floor plans for all floor levels specifying each room with its intended use.
- Dimensioned exterior elevation plans for new construction or work that will change the roofline. See the Zoning ordinance for height requirements. Please be aware these plans will be permanent records kept on file at the town office.
- A State Septic Approval for Construction number for a system designed for the correct number of bedrooms. The town needs to approve septic designs before submission to NH DES for approval.
- Additional driveway and blasting permits as required. Driveway permits are required on State and Town roads. For Town Driveway permits contact the Jackson Highway Department at 603-383-4341. For State Driveway Permits contact District 1 Greg Placey at 603-788-4641.
- Evaluation for asbestos or lead containing materials is necessary prior to demolition of any structure. Some older homes contain asbestos materials, often times used for insulation or heat protection. According to Federal and State Law any building scheduled for demolition or partial demolition, including those buildings to be utilized for a fire service training burn, must first be evaluated and cleared of any asbestos containing material. There are no exceptions to this requirement. For further information and certified asbestos consultants and licensed abatement contractors please refer to the state website at <http://www.des.state.nh.us/ARD/asbestos.htm>.
- SMALL WIND ENERGY SYSTEMS Applications for construction of these systems must include a list of abutters with mailing addresses and payment of the cost of notifying each by certified mail.

**Items Needed to Obtain a Residential Occupancy Permit::**

- A town approved building permit number.
- A town and State Approval to Operate a septic system.
- A state approved Division of Fire Safety permit to install and operate oil burning equipment to be in compliance with RSA 153:5. Applications for this permit are available at the Jackson Town Office and must be approved by the Fire Inspector and in compliance with State Fire Code (Fir 602) as adopted by the State Fire Marshal. Inspected and approved by the Jackson Fire Department. Contact phone number 603-383-4090.
- Required Town of Jackson Building Inspections at the appropriate point in the construction process and a final inspection. See below for a list of required inspections.

## Code Compliancy Requirements:

In July of 2006 the State of NH adopted the International Residential Code 2000 for all new residential construction and residential remodel/renovation work. In August of 2007 the applicable code editions were updated. State Law requires compliance with the following codes for the construction of residential buildings, building components or structures:

International Residential Code 2006 Edition.  
National Electrical Code 2008  
International Plumbing Code 2006 Edition

All construction must comply with these codes and the Town of Jackson Zoning Ordinance.

All code required inspections must be performed and signed off on previous to any occupancy of the structure.

## Inspections Required by the Town of Jackson:

- 1. Pre-Foundation & Site Disturbance Inspection:**  
After Site Disturbance, any required excavation and after forms have been erected and any required reinforcing steel in place and prior to placing concrete.
- 2. Frame & Masonry Inspection :**  
After roof, masonry, all framing, firestopping, draftstopping and bracing are in place
- 3. Rough Plumbing, Mechanical, Gas and Electrical System Inspection:**  
After rough plumbing, mechanical, gas and electrical have been installed and before insulation and sheetrock, plaster or other interior finishes are installed.
- 4. Flood Plain Inspection (where applicable):**  
Flood plain construction requires the submission of certification prepared by a registered professional engineer or land surveyor of the elevation of the lowest floor. The inspection will occur once the elevation of the lowest floor has been determined at the site and previous to any construction being initiated.
- 5. Fire- Resistance Rated Construction Inspection (where applicable):**  
Where required between or within dwelling units or due to location on property, before wallboard joints and fasteners are taped and finished.
- 6. Final Inspection**  
After permitted work is complete and prior to occupancy.

Please be aware that all noted inspections are required. In the event that additional trips are needed to re-inspect deficiencies or to make additional inspections of the same systems, the property owner will be required to reimburse the Town of Jackson at the current hourly rate that the Town is paying its inspection contractor. "Rough" inspections are required to be scheduled simultaneously.

It is the responsibility of the contractor to arrange for inspections at the appropriate stage of the work. . Please call the Jackson Town Office, 603-383-4223, to schedule these inspections.

1. Any electrical work must be completed by a licensed electrician per RSA 319-C: 1 unless the homeowner is doing his/her own electrical work where allowed by New Hampshire law.
2. Any plumbing work must be completed by a licensed plumber per RSA 329-A. unless the homeowner is doing his/her own electrical work where allowed by New Hampshire law.

RESIDENTIAL BUILDING PERMIT APPLICATION

TOWN OF JACKSON

PO Box 268

Jackson, New Hampshire 03846

Phone: 603-383-4223 Fax: 603-383-6980

Date of Application 9/3/09 Permit Number Issued \_\_\_\_\_
Map & Lot Number R17 #10
Street Name and Number RTE 16 B
Village District \_\_\_\_\_ or Rural Residential District [check] (Check one)

Property Owner Information:
Name JACKSON SKI TOURING FOUNDATION Telephone #'s 603-383-9355
Mailing Address PO BOX 216
Email Addresses Thom@JACKSONXC.ORG
Contractor Information: Bids Being accepted
Name THOMAS PERKINS Telephone #'s 603-383-9355
Mailing Address ROB
Email Addresses \_\_\_\_\_

Reason for Permit:
Structure: New \_\_\_\_\_ Addition \_\_\_\_\_ Remodeling \_\_\_\_\_ Alterations \_\_\_\_\_ Wind Generation \_\_\_\_\_
Specify changes if remodeling or doing alterations: \_\_\_\_\_

Intended Use: PARKING - SEASONAL WINTER
Dimensions of New Structure or Addition: NO STRUCTURE

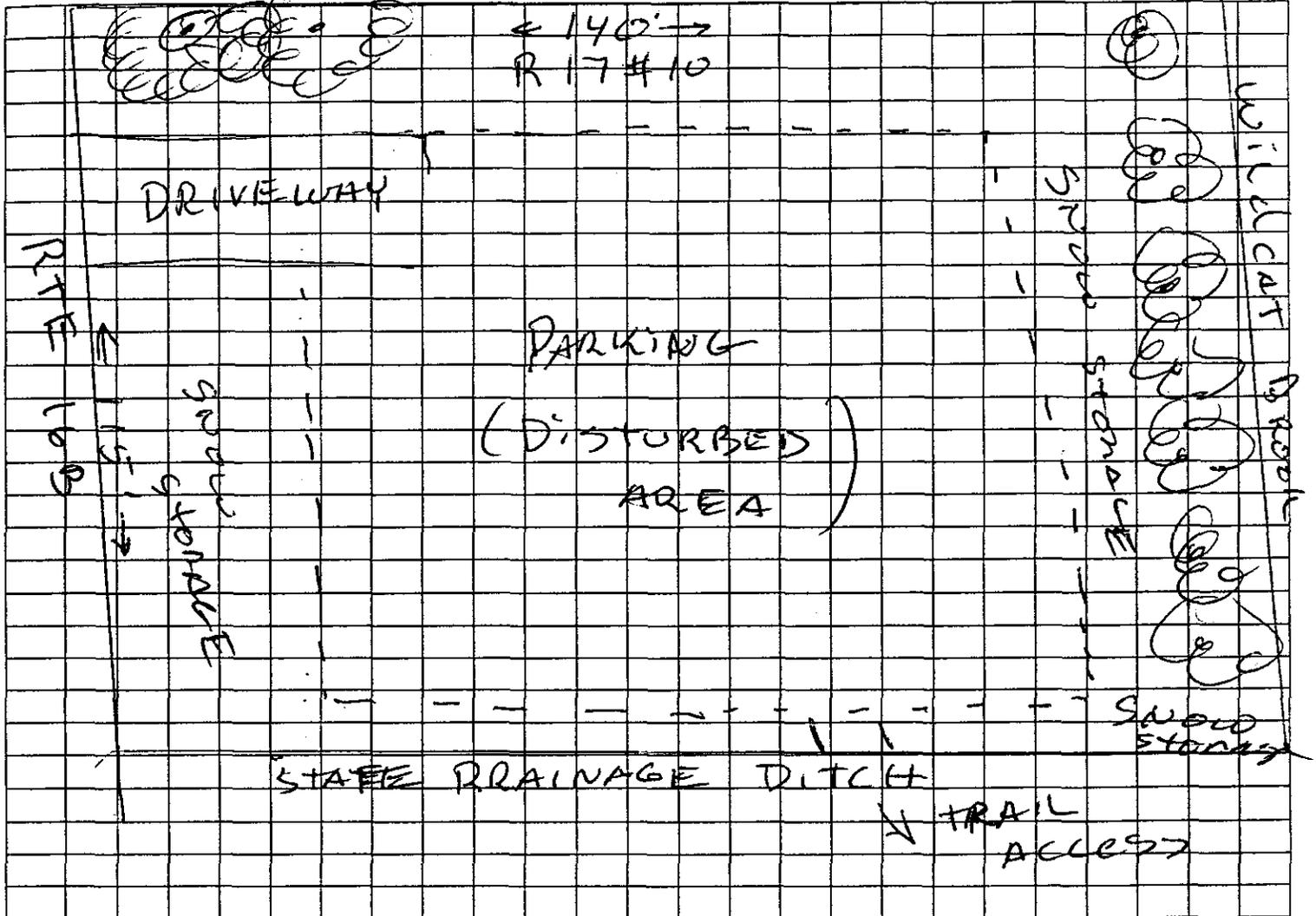
Is this property or part of this property in Current Use? Yes \_\_\_\_\_ No [X] Explain \_\_\_\_\_
See RSA Chapter 79-A Current Use Taxation. "Current use" is an assessment of land value for taxation purposes meant to encourage the preservation of open space. Land presently within 'current use' cannot be part of the buildable area of the lot unless removed from current use.

Structure Setback Requirements: 50' from the edge of any road right-of-way (typically the edge of the road right of way and the front property line are one in the same), 25' from any abutter property line and 50' from the near bank of any year-round stream or body of water which is a property boundary. Setback requirements may also be affected by Section 5, River Conservation District, of the Zoning Ordinance. The village district has additional requirements that apply along route 16A and for frontage on a road right of way. Please refer to the Zoning Ordinance
Specify the setback distances: Facing the road \_\_\_\_\_ Back of property \_\_\_\_\_
Side of property [NA] Side of Property \_\_\_\_\_
Length of frontage on the street 115'

# SITE PLAN DETAIL

In the space below draw the exact shape of your lot and mark the boundary distances: Show all present and proposed structures in their correct location on the lot.

1 SQUARE EQUALS 5 FEET



**Special Flood Hazard**

Is this land in an area of Special Flood Hazard? YES \_\_\_\_\_ No \_\_\_\_\_  
 Please see Section 10 of the Jackson Zoning Ordinance for details on flood areas.

used solely FOR  
 PARKING  
 ZONE ORD # 11.10.1

**Floor Plans:** Provide dimensioned floor plans for all floor levels specifying each room with its designated purpose to be kept on file at the town office. *N/A*

**Exterior elevation plans:** Provide dimensioned exterior elevation plans for new construction or work that will change the roofline. See the Zoning ordinance for height requirements. Please be aware these plans shall be permanent records kept on file at the town office. *N/A*

PLAN = INSTALL DRIVEWAY GRAVEL - GRAVEL  
 PARKING AREA. SEED & MULCH TO LOOK LIKE  
 FIELD IN NON SNOW SEASONS

**CONSTRUCTION TYPE:** (applicable to proposed work on permit) Check all that apply.

**Foundation:**

Concrete \_\_\_\_\_  
 Cem. Block \_\_\_\_\_  
 Stone \_\_\_\_\_  
 Piers \_\_\_\_\_

**Basement:**

Full \_\_\_\_\_  
 3/4 \_\_\_\_\_  
 1/2 \_\_\_\_\_  
 1/4 \_\_\_\_\_

**Insulation:**

Blanket \_\_\_\_\_  
 Walls \_\_\_\_\_  
 Roof \_\_\_\_\_  
 Attic \_\_\_\_\_

**Exterior Walls:**

Clapboard \_\_\_\_\_  
 Wide Siding \_\_\_\_\_  
 Wood Shingles \_\_\_\_\_  
 Stucco \_\_\_\_\_  
 Brick \_\_\_\_\_  
 Vinyl Siding \_\_\_\_\_  
 T-11 \_\_\_\_\_  
 Log \_\_\_\_\_

**Interior Finish:**

Drywall \_\_\_\_\_  
 Plaster \_\_\_\_\_  
 Paneling \_\_\_\_\_  
 Knotty Pine \_\_\_\_\_

**Floors:**

Basement \_\_\_\_\_  
 First Floor \_\_\_\_\_  
 Second Floor \_\_\_\_\_  
 Third Floor \_\_\_\_\_

**Bedrooms:**

Specify number \_\_\_\_\_

**Electric:**

Type of Service \_\_\_\_\_

**Heating:**

Electric \_\_\_\_\_  
 Hot Water \_\_\_\_\_  
 Hot Air \_\_\_\_\_  
 Fireplace \_\_\_\_\_  
 Wood Stove \_\_\_\_\_  
 Steam \_\_\_\_\_  
 No Heat \_\_\_\_\_

**Plumbing:**

number of Baths \_\_\_\_\_  
 Laundry Room \_\_\_\_\_  
 Garbage Disposal \_\_\_\_\_  
 Kitchen Sinks # \_\_\_\_\_  
 Other \_\_\_\_\_  
 No Water \_\_\_\_\_

**Out buildings:** include size of building

Garage \_\_\_\_\_  
 Barn \_\_\_\_\_  
 Shed \_\_\_\_\_  
 Deck \_\_\_\_\_  
 Patio \_\_\_\_\_  
 Swimming Pool \_\_\_\_\_  
 Other \_\_\_\_\_

**PERMITS AND APPROVALS:**

**Site Disturbance:**

Type: Driveway YES Excavation \_\_\_\_\_ Well \_\_\_\_\_ Septic \_\_\_\_\_ Steep Slope \_\_\_\_\_  
 Blasting: Contractor Name \_\_\_\_\_ Phone \_\_\_\_\_  
 License Number: \_\_\_\_\_ Proposed start date of project: FALL 2009

**Driveway Permit:**

For any new construction of a driveway or relocation of a driveway on a town road a Driveway Permit must be obtained and approved by the Jackson Highway Department. The telephone number is 603-383-4341. For State Roads (Rte 16, 16A 16B and Carter Notch Road to Meloon Road) contact the Department of Transportation engineer in Lancaster NH 603-788-4641.  
 Copy of driveway permit is attached: Yes ✓ No \_\_\_\_\_ Not Applicable \_\_\_\_\_

**Septic System:**

All new construction needs a septic system design approved by the town engineer and the State of New Hampshire Department of Environmental Services. N/A Bedrooms may not be added to any existing structure without an approved town and state septic system design.

**Non-Conforming Lot Size:** For any lot which is non-conforming to minimum lot size, no septic system shall be approved which accommodates more than (2) bedrooms. See Zoning Ordinance Section 6 for Minimum Lot Size requirements.

Septic Approval # N/A

**Demolition:**

According to Federal and State Law any building scheduled for demolition or partial demolition, including those buildings to be utilized for a fire service training burn, must first be evaluated and cleared of any asbestos and lead based materials. There are no exceptions to this requirement.

Description of structure N/A Proposed Date of Demolition N/A  
Name & Contact information of person responsible: N/A

**Permit to Install and Operate Oil Burning Equipment:**

A state approved Division of Fire Safety permit to install and operate oil burning equipment to be in compliance with RSA 153:5. Applications for this permit are available at the Jackson Town Office and must be approved by the Fire Chief and in compliance with State Fire Code (Fir 602) as adopted by the State Fire Marshal. Inspected and approved by the Jackson Fire Department.

**Additional Items of Note:**

**Water Testing & Wells:** The state of New Hampshire encourages all owners to have new and existing wells tested. Water: Dug Well N/A Drilled Well N/A Community Well N/A Town Water N/A

Water course if applicable: \_\_\_\_\_

Is this property located within the Jackson Water Precinct boundary? \_\_\_\_\_

Is the property in compliance with the Jackson Water Precinct requirements? \_\_\_\_\_

Please call Jackson Water Precinct 383-6539 for more information.

**Well Radius:**

For any lot, the entire well radius to the extent possible shall be located on this lot. If the well radius cannot be located entirely on the lot, it shall be located to the extent possible within the well radius of any abutting lot or within land which is non-buildable under state and local regulation. The purpose of this requirement is to protect water quality on all lots. An applicant shall be expected to release the town in connection with protective well radii in the same manner as the State of New Hampshire under RSA 485-A:30-b. This release shall be recorded at Carroll County Registry of Deeds.

**Streams & Rivers:** Please refer to the Jackson Zoning Ordinance

**Hardwired Smoke Detectors** shall be installed in accordance with the requirements of the International Residential Code 2006. Single and multiple-station smoke alarms are to be installed in each sleeping room and in the vicinity outside of each separate sleeping area and on each additional story of the dwelling including basements but not including crawl spaces and uninhabitable attics. When there is more than one smoke alarm required within the dwelling unit the alarm devices shall be interconnected in such manner the actuation of one alarm shall activate all of the alarms in the unit. See R317.1 and R317.1.1 of the IRC 2000.

ARC fault protection is required in many areas of a home. See NEC 2008 Section 210.12 (B).

GFCI fault protection is required in many areas of a home. See NEC 2008 Section 210.8.

All garage receptacles require GFCI fault protection. See NEC 2008 Section 210.8.

**RESIDENTIAL BUILDING PERMIT FEES:**

Please note: A building permit is not required for a project with an estimated value less than \$10,000 unless work extends outside of the current foot print. Minimum project value is determined by the Town of Jackson based on the area of the project and estimated costs per square foot giving consideration to the work to take place.

Construction Less than \$10,000 and Extends Outside Footprint:

The fee for work that extends outside the building footprint (such as decks and sheds) and is valued at less than \$10,000 is \$25. In the event a building permit is not issued, the fee will not be refunded.

Construction \$10,000 & above:

- 1 check for a non-refundable \$75 base fee to process the application.
- 1 check for 0.0025 per dollar value for the estimated value of the work.

Permit Application Non-Refundable Processing Fee \$75

Permit Fee - estimated value of work \$ \_\_\_\_\_ x 0.0025 = \_\_\_\_\_

**IN THE EVENT THAT A BUILDING PERMIT IS NOT ISSUED, \$75 IS NON-REFUNDABLE.**

Permitted work must be completed within one year from the date of issuance. RSA 676:15 provides penalties for noncompliance of \$100 per day for exceeding one year requirement. Permit renewal fees are \$25 for Construction Less than \$2,500 and \$75 for Construction \$2,500 & above.

RSA 676:17 (B) shall be subject to a civil penalty of \$275 to \$550 per day and may be guilty of a misdemeanor or a felony for failure to secure an approved building permit.

I understand and accept that approval granted by the Town of Jackson, based upon information supplied herein, does not relieve me from having to comply with any local ordinances, State or Federal Laws.

I hereby certify that the information herein is true and the above site work/construction will be accomplished in accordance with the data submitted. I have read and understand the zoning regulations, which are applicable to this construction, and I understand the Board of Selectmen will verify compliance.

Applicant Signature: Shawn Rubin Date: 9/3/09

Board of Selectmen Approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Approval \_\_\_\_\_

Updated July 2009



GEORGE N. CAMPBELL, JR.  
COMMISSIONER

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION

District 1 Office, 641 Main Street, Lancaster, NH 03584 (603) 788-4641



JEFF BRILLHART, P.E.  
ASSISTANT COMMISSIONER

**DRIVEWAY PERMIT**

To: Thomas Perkins  
Jackson Ski Touring  
PO Box 216  
Jackson, NH 03846

City/Town: Jackson  
Route/Road: Carter Notch Rd (N231  
Patrol Section: 113  
Tax Map: 17  
Lot: 10  
Development:

Permit #: 01-231-4644  
District: 01  
Permit Date 1/29/2009

Permission is hereby granted to construct (alter) a driveway, entrance, exit or approach adjoining Carter Notch Rd (N2310041), pursuant to the location and specifications as described below. Failure to adhere to the standards and engineering drawings previously approved shall render this instrument null and void. Failure to start or complete construction of said facility within one calendar year of the date of this permit shall require application for permit extension or renewal in accordance with the Driveway Access Rules. Facilities constructed in violation of the permit specifications or the rules, shall be corrected immediately upon notification by a Department representative. Any cost by the State to correct deficiencies shall be fully borne by the landowner. The landowner shall defend, indemnify and hold harmless the Department and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.

**Drive 1**

Location: Approximately 0.3 miles south of Moody Farm Road on the east side of Carter Notch Rd (N2310041).

GPS: 44.1695 N 71.19151 W.

Specifications: This permit authorizes a gravel access to be used as a Recreational Parking drive. Any change in use, increase in use or reconstruction of the driveway requires reapplication.

The right-of-way line is located 24.75 feet from and parallel to the centerline of the highway. The entrance shall be graded so that the surface of the drive drops 10 inches at a point 20 feet from Carter Notch Rd (N2310041) edge of pavement.

The driveway shall not exceed 15 feet in width.

Drive shall be located approximately 25 feet north of pole # NECOOP / 3 / 188 / 9 / NET & T.

**Other Conditions:**

No structures, including buildings, permanent or portable signs, lights, displays, fences, walls, etc. shall be permitted on, over or under the Highway Right of Way.

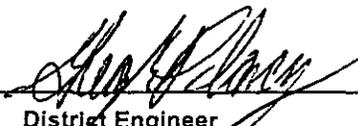
No parking, catering or servicing shall be conducted within the Highway Right of Way.

The applicant shall comply with all applicable ordinances and regulations of the municipality or other State Agencies.

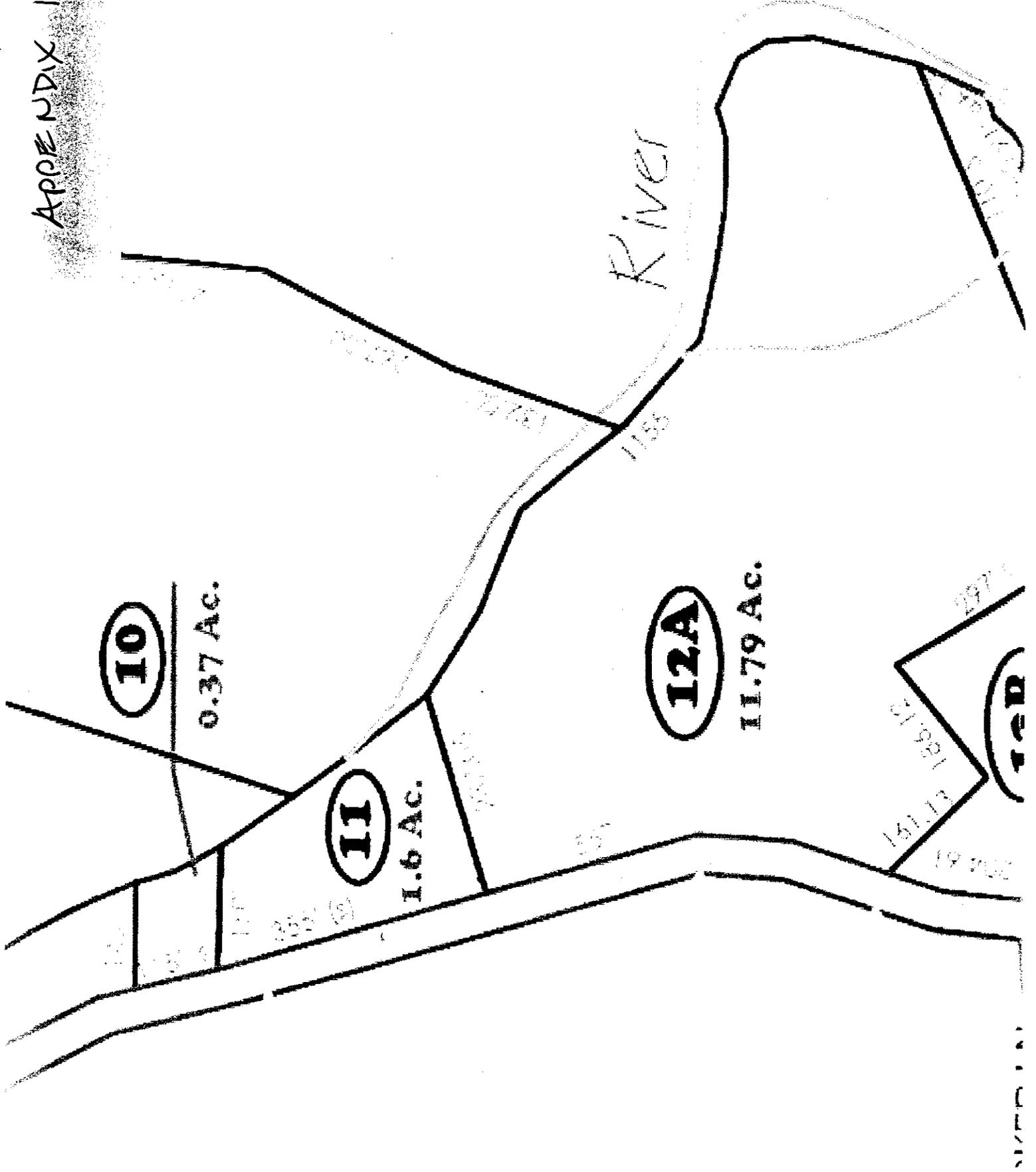
The Department has relied on the title and subdivision information provided by the landowner. The Department has not performed additional title research and makes no warranty or representation concerning landowner's legal right to access. In the event of a dispute about the landowner's legal right to the access provided herein, the landowner will defend and indemnify the Department.

The existing drainage shall be maintained.

Copies: District, Town, Patrolman

Approved   
District Engineer  
For Director of Administration

APPENDIX H



APPENDIX I

