

ATTENDEES | Genn Anzaldi (meeting facilitator), Tish Hanlon, Steven Weeder, Dick Bennett, Joyce Allen, Bill Terry, Jennifer Pribble, Susan Ross-Parent

## AGENDA

- Review of previous meeting minutes
- Discussion of moderator
- Review of survey
- Comments received
- Identification of Town Facilities and their uses

## MODERATOR

- Janice Crawford has offered to moderate \$100/hour. She's been a selectboard member in the region and knows the ins-and-outs of town governments, but is far enough removed from Jackson to be a non-biased facilitator. She is available now.
- Discussed outreach to Tim Scott, Jackson resident; however, the group determined that working with someone from outside of Jackson would be best.
- North Country Council is available in October.November.
- Action Items:
  - Invite Janice to the July 25 meeting to interview her for the moderator position. Both parties can determine interest and next steps for the August meeting.
  - Work with NCC in fall for specific presentations about how other towns are using facilities and growing.

## GOALS DISCUSSED AT LENGTH

- Sarah Kimball asked what the goal of the survey is and, by extension, if the goal of the committee is defined. “What is the difference between the committee and the capital plan?”
- Genn shared that the goal of the Facilities Committee is to evaluate the town’s needs and was initiated when both budgets failed for improvements to the school and the fire department. There is a disconnect within the community about actual and perceived needs; this committee is charged with getting to the bottom of it.
- Dick Bennet asked what the difference is between the master plan/charette and the committee’s work with the community on needs/desires for town facilities and services. Genn offered that the Facilities Committee work will inform the master plan as it becomes an effort in the near future.
- Bill Terry suggests that the work of the committee is more to review the facilities that the town has, determine current use, and help prioritize funding. What is the end product?
- Tish suggests that the NCC group would be great to offer a presentation with information about how to do a 10-year look ahead for the town.
- One goal is community engagement so that the next time a facility needs to have a project funding it is more likely to secure funding at the town meeting.
- More specifically, the Facilities Committee needs to evaluate what we have, what we need, and next steps.
- Action Steps:
  - Timeline - the information needs to be compiled by January for March’s budget planning purposes.

## SURVEY

- Review survey questions.
- Tish will reach out to the town of Bridgeton to discuss their community planning strategies.
- Committee members suggest additional information about facilities be included in the survey and information about how community planning and development happens over time with expenditures
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- Jennifer Pribble thinks that the content, as is, needs to be condensed and prioritized because it will be less engaging and generate a low response rate. Jennifer suggests that the information about facilities be provided on the town's website with a link on the survey if needed.
- **Action Items**
  - Review survey questions and send them to Campbell to develop surveys.
  - Draft survey to committee members to review before next meeting.
  - Survey to be sent in September (email and print, flyers in public places)
  - Responses by October

## FACILITY IDENTIFICATION

- Genn is going to get a list of facilities from the town administrator to share with the group.
- Committee members would like to rotate the meeting locations to be in each of the existing facilities.

## NEXT MEETING

- July 25