



# TOWN OF JACKSON

## OFFICE OF THE SELECTMEN

**BUILDING & DRIVEWAY PERMIT APPLICATION**  
 PO Box 268  
 Jackson, New Hampshire 03846  
 Kevin Bennett / [jacksonbuildinginspector@gmail.com](mailto:jacksonbuildinginspector@gmail.com)  
 Phone: 603-383-4223 x 112 Fax: 603-383-6980

**Office Hours: Thursday's 8:00-4:30 or by appointment only**

**DATE OF APPLICATION:** \_\_\_\_\_ **PERMIT NUMBER ISSUED (OFFICE USE ONLY):** \_\_\_\_\_

(The Town has 30 days to accept or deny this application from the date of application)

**PROPERTY OWNER:** \_\_\_\_\_ **MAP:** \_\_\_\_\_ **LOT #** \_\_\_\_\_

Name(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**PROJECT (please check all that apply):**

New Dwelling  Addition  Remodeling  Accessory Building  Decks & Porches  
 Alteration  Electrical  Plumbing  Solar  Driveway

**PROJECT DESCRIPTION:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**LOCATION:** Village District  Rural Residential District

**PROPERTY:** In Floodplain :  Yes  No  In Wetland :  Yes  No

**DOES THIS PROPERTY OR PART OF THIS PROPERTY RECEIVE A "CURRENT USE" TAXATION – RSA 79-A?**

See RSA Chapter 79-A Current Use Taxation. "Current use" is an assessment of land value for taxation purposes meant to encourage the preservation of open space. Land presently within "current use" cannot be part of the buildable area of the lot unless removed from current use. **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

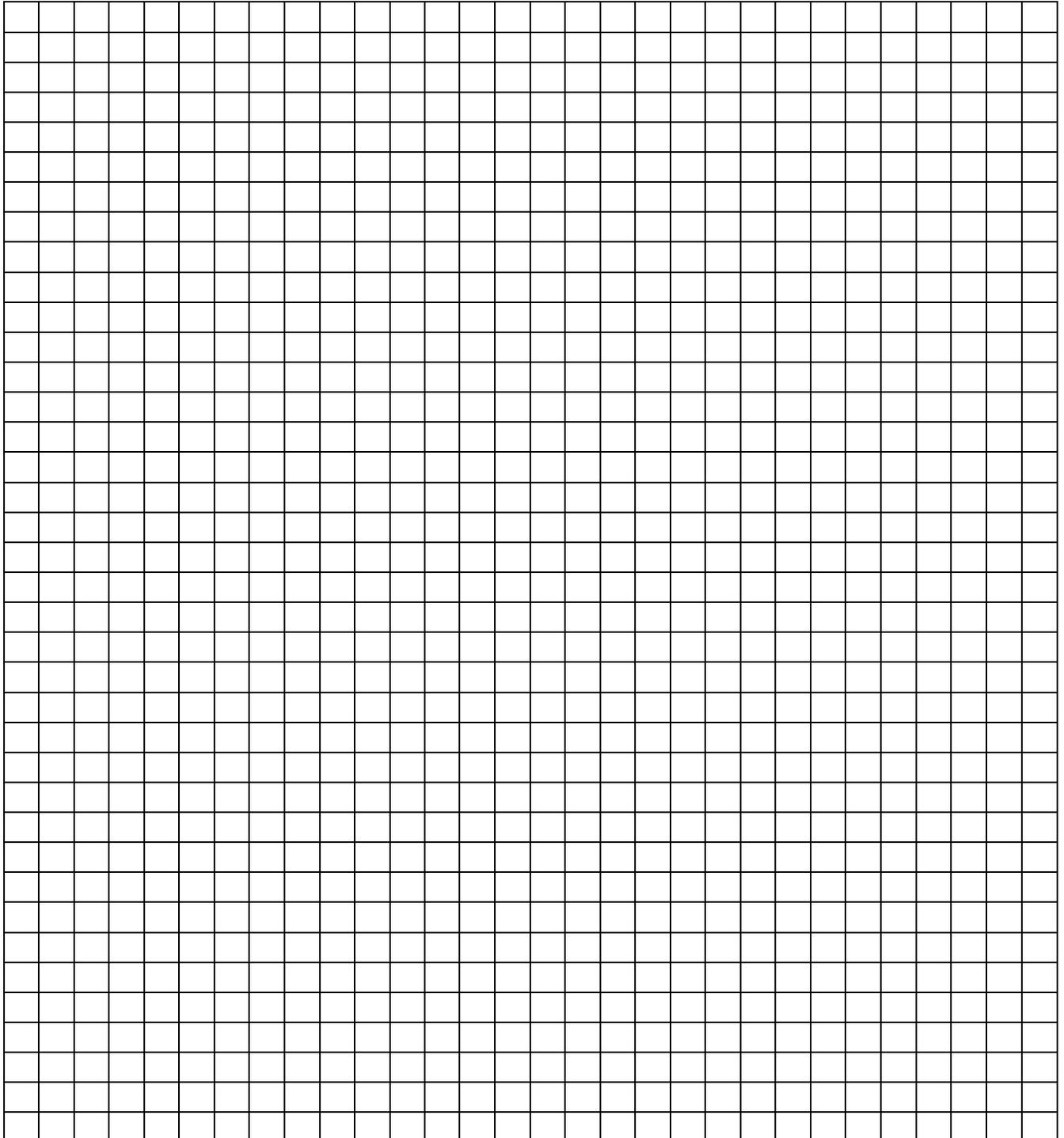
Explain: \_\_\_\_\_  
 \_\_\_\_\_



# SITE PLAN DETAIL

In the space below draw the exact shape of your lot and mark the boundary distances: Show all present and proposed structures in their correct location on the lot.

1 SQUARE EQUALS TEN FEET



**SETBACKS:** *Structure Setback Requirements: 50 feet' from the edge of any road right-of-way (typically the edge of the road right of way and the front property line are one in the same), 25 feet from any abutter property line and 50' from the near bank of any year-round stream or body of water which is a property boundary. Setback requirements may also be affected by Section 5, River Conservation District, of the Zoning Ordinance. The village district has additional requirements that apply along route 16A and for frontage on a road right of way. Please refer to the Zoning Ordinance*

**\*\*Specify the setback distances:** Facing the road: \_\_\_\_\_ Back of property: \_\_\_\_\_  
Side of property: \_\_\_\_\_ Other Side of Property: \_\_\_\_\_ Length of road frontage: \_\_\_\_\_

**SEPTIC SYSTEMS:**

Note: New septic loads may not be added to any existing structure without an approved town and state septic system design.

Septic Approval # \_\_\_\_\_

**NON-CONFORMING LOT SIZE:** See Zoning Ordinance Section 6 for Minimum Lot Size requirements.

**PLEASE PROVIDE THE FOLLOWING INFORMATION FOR THOSE THAT APPLY:**

- **CONTRACTOR/BUILDER** (Also List Driveway Contractor here)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ License Number: \_\_\_\_\_

- **PLUMBER**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ License Number: \_\_\_\_\_

- **ELECTRICIAN**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ License Number: \_\_\_\_\_

- **GAS FITTER**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ License Number: \_\_\_\_\_

**BUILDING DESCRIPTION:**

**Number of Bedrooms** \_\_\_\_\_

**Number of Bathrooms** \_\_\_\_\_

Please check the appropriate box that best describes the type of structure, interior finish and fixtures in either the new building, addition or renovation. There is no need to indicate features that already exist.

<b>FOUNDATION</b>	<b>INTERIOR</b>	<b>KITCHEN BUILT-INS</b>
CONCRETE	PLASTER	FAN
CONCRETE BLOCK	DRYWALL	FAN & HOOD
STONE/BRICK	PANELING	BUILT-IN RANGE
PIERS/LOOSE STONE	KNOTTY PINE	COUNTERTOP RANGE
CUT STONE	INSULATION BOARD	WALL OVEN
	ROOM DIVIDERS	MICROWAVE
<b>BASEMENT</b>	UNFINISHED	DISHWASHER
FULL BASEMENT	OPEN STUD	DISPOSAL
PARTIAL BASEMENT	SOFTWOOD TRIM	COMPACTOR
CRAWL SPACE	HARDWOOD TRIM	ISLAND / PENNINSULA
SLAB	ONAMENTAL TRIM	
RECREATION ROOM	BUILT-INS	<b>VACUUM SYSTEM</b>
FINISHED BASEMENT	CEILING TILES	
HEATED BASEMENT	SUSPENDED CEILING	<b>SECURITY SYSTEM</b>
OPEN BSMNT GARAGE		
ENCL BSMNT GARAGE	<b>EXTERIOR</b>	<b>INTERCOM</b>
	CLAPBOARD	
<b>ELECTRICAL</b>	WOOD SHINGLE	<b>FLOORS</b>
ROMEX	LOG	DIRT
BX CABLE	T-1-11	CONCRETE
KNOB & TUBE	SHAKES	CARPET
CONDUIT	VINYL / ALUMINUM	SOFTWOOD
AMPS #	BOARD & BATTEN	HARDWOOD
	NOVELTY	WIDE PINE
<b>HEATING&amp;AC</b>	MASONITE	COMPOSITION
HOT WATER	ASPHALT SHINGLE	SLATE
STEAM	INSUL-BRICK	TILE
HOT AIR	BRICK VENEER	
FLOOR/WALL FURNACE	BRICK-ON	<b>PLUMBING</b>
GAS FIRED	STONE	BATHROOMS#
OIL FIRED		JETTED TUB
ELECTR IC	<b>ROOFING</b>	SPA/HOT TUB
WOOD/ADD-ON	ASPHALT	SAUNA
ZONES#	WOOD SHINGLE	LAUNDRY SINK
CENTRALAC	SLATE	WATER HEATER
AC WALL UNITS	METAL	SOLAR WATER HEATER
NO CENTRAL HEAT	TAR & GRAVEL	PLASTIC PIPE
FIREPLACES #	ROLL	COPPER PIPE
BASEMENT WOODSTOVE	ONDULINE	GALVANIZED PIPE
EXTRA OPENINGS		
HEARTH		

**DRIVEWAY PERMIT:**

MAP \_\_\_\_\_ LOT # \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Town Road Name: \_\_\_\_\_

Class VI Road: Yes or No \_\_\_\_\_

**Abutters:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Size of Culvert Approved by Road Agent: \_\_\_\_\_

Type of Culvert Approved by Road Agent: \_\_\_\_\_

Installation of Erosion Stone in ditch line: Yes \_\_\_\_\_ No \_\_\_\_\_

Is there proper sight distance? Yes \_\_\_\_\_ No \_\_\_\_\_

Is a bridge required for access? Yes \_\_\_\_\_ No \_\_\_\_\_

**Comments or Conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ALL WORK MUST COMPLY WITH TOWN OF JACKSON'S SITE DISTURBANCE ORDINANCE 4.1.6  
HOMEOWNER OR CONTRACTOR MUST NOTIFY THE SELECTMEN'S OFFICE WHEN DRIVEWAY ENTRANCE IS  
INSTALLED IN ITS FINAL LOCATION TO RECEIVE A PROPER E-911 ADDRESS**

**BUILDING PERMIT FEES FOR NEW CONSTRUCTION & REMODELING:**

- ✓ Cost includes materials, labor, site work, septic, electrical, water etc...  
(includes everything except the land value)

**TOTAL CONSTRUCTION/REMODEL COST \$ \_\_\_\_\_ x .0045 = Permit Fee \$ \_\_\_\_\_**  
 (There is a \$50.00 Minimum Permit Fee)

Non Refundable Administrative Fee	\$	25.00
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**TOTAL FEES \$ \_\_\_\_\_**

*PLEASE MAKE CHECK PAYABLE TO THE: **TOWN OF JACKSON***

**INDIVIDUAL PERMIT FEES (For Non Construction):**

Building Permit Renewal Fee(One Year Renewal) - \$25.00	\$	_____
Driveway Permit - \$10.00	\$	_____
Electrical Permit (Non Construction) - \$35.00	\$	_____
Gas Fitting Permit (Non Construction) - \$35.00	\$	_____
Plumbing Permit (Non Construction) - \$35.00	\$	_____
Sign Permit - \$10.00	\$	_____
All Permits Require a Non Refundable Administrative Fee	\$	25.00

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**TOTAL FEES \$ \_\_\_\_\_**

*PLEASE MAKE CHECK PAYABLE TO THE: **TOWN OF JACKSON***

\*\*Permits are valid for one year from the date of issuance.

Please continue to next page.

**PLEASE READ, INITIAL & SIGN BELOW**

I understand and accept that approval granted by the Town of Jackson, based upon information supplied herein, does not relieve me from having to comply with any Local Ordinances, State or Federal Laws.

I hereby certify that the information herein is true and the above project will be accomplished in accordance with the information submitted. I have read and understand the Town of Jackson Zoning Ordinance as it applies to this project and I understand the Building Inspector will act to enforce both the Zoning Ordinance and the State of New Hampshire Building Code.

**\*\*Property Owner: I have received and read the Building & Driveway Permit Instructions and Checklists Packet** Initials: \_\_\_\_\_

**BUILDING PERMIT**

Owner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Building Inspector Approval: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Fire Inspector Approval: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

**DRIVEWAY PERMIT**

Owner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Road Agent Approval: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Selectmen Approval: \_\_\_\_\_ Date of Approval: \_\_\_\_\_