

Minutes of Board of Directors of Old Library Trust

July 9, 2013.

- 1 Present: Susan May, Alicia Hawkes, Marjorie Furlong, and Joan Aubrey
- 2 Meeting started 5:30 PM. Meeting was moved from July 7, 2013 to July 9, 2013.
- 3 Susan May provided comments/corrections to the Minutes of the Board of Directors of the Old Library  
4 Trust meeting on June 23, 2013. The minutes were unanimously approved with the corrections. Joan  
5 will make the changes and post the final minutes on the website.
- 6 Joan reported on the Bench Incident: A bench from the Old Library porch was thrown into the Wildcat  
7 River some time on Saturday night, July 6. Joan received a call on Sunday morning and reported the  
8 event to the Jackson police. Several good Samaritans retrieved the bench from the river and it was  
9 placed back on the porch. Joan took pictures of the bench in the river. A police report was filed. The  
10 bench does not seem to be damaged but needs to be stripped and repainted.
- 11 Susan May reported that a bank account was established by Marilyn Rodes for the Old Library Trust and  
12 we now have checks. Susan also reported that a letter in support of a variance for Fritz Koepfel was sent  
13 by the Trust to the ZBA.
- 14 Joan reported that Susan reviewed the 501c3 paper work for the IRS and the NH Attorney General.  
15 Susan signed the documents (Marilyn Rodes signed the NH State filing via fax) and issued checks for  
16 \$400.00 for the federal filing and \$25.00 for the NH State filing. Joan will make a copy and mail the  
17 paper work.
- 18 Joan Aubrey reported that the latest bill from Burr Phillips has been paid. With that payment, the  
19 \$5000.00 the town appropriated in 2012 is down to \$435.00. The \$10,000.00 appropriated in 2013 is  
20 still available.
- 21 Marjorie Furlong updated the group on the status of septic system installation and exterior painting  
22 quotes. She needs final full scale septic drawings before she can get quotes. She is talking to FF&J and  
23 Greg Hill for septic installation. She talked to Burr Phillips and he will provide the drawings once the  
24 easement for the system is done. Marjorie also talked to Lindsey Paint about the exterior paint. They  
25 will test for lead but want to know Jackson's lead paint requirements.
- 26 The Board discussed the various suggestions regarding shoring up the chimney area. Since there is a  
27 wide range of suggestions on how to proceed, it was decided to talk to the Jackson building inspector  
28 before proceeding further.
- 29 Joan Aubrey agreed to talk to the Jackson building inspector about the lead paint and on what is needed  
30 to shore up the building and report to the Board.
- 31 Joan Aubrey reported on the status of getting quotes for the water line installation. The Conway Fire  
32 Department has a boring machine and does rent it out or does contract work for \$500/hour. Larger  
33 horizontal directional boring contractors are located in southern NH. Northeast Directional Drilling has  
34 expressed interest in bidding for the job and Joan will supply some detail (distance, size of water line) to  
35 them.

- 1 Susan May suggested a fund raising event: Frost Play by Gordon Clapp. Alicia Hawkes agreed to follow
- 2 up with Gordon for a fall performance.
  
- 3 The Board discussed the drafting of a direct appeal to Jackson residents. Joan Aubrey agreed to contact
- 4 the Friends of the Library for a sample of an appeal letter and to review some business books for sample
- 5 letters. Alicia agreed to talk to Tim Scott about effective ways to suggest giving amounts and general
- 6 advice. Susan agreed to contact Warren for similar sample letters and mailing lists.
  
- 7 Susan suggested and the Board agreed that the greeting cards received from the Friends of the Library
- 8 could be used for direct fund raising appeals. The post cards from the Friends of the Library can be used
- 9 as thank you gifts for visitors to the building who donate to the Trust.
  
- 10 Susan May will forward the latest specifications sheet for the anticipated work for the Old Library.
  
- 11 Next meetings: July 30, 2013 at 5:30 PM at the Old Library.
  
- 12 Meeting adjourned at 5:52 PM.

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